

**Virginia Manufactured Housing Board  
Minutes  
September 20, 2007**

**Board Members Present :** William H. Moody, Chairman  
Michael C. Nickell, Vice Chairman  
James W. Roncaglione  
William B. Toombs  
Eric C. Anderson

**Board Members Absent :** Walter K. Hughes, Sr.  
John M. Swecker, Jr.  
Ava Lewis  
Samantha Hedgspeth

**Public Representation :** Tom Satterwhite, Fleetwood Homes of VA, Inc.  
Ron Burlington, Fleetwood Homes of VA, Inc.  
Josephine Crews, Crew's Mobile Home Sales  
Ron Dunlap, VAMMHA

**A. Call to Order/Roll Call/Determination of a Quorum.**

The Virginia Manufactured Housing Board meeting was held in Richmond, Virginia, Thursday, September 20, 2007. Chairman Moody called the meeting to order at 10:00 a.m. Curtis L. McIver, Secretary to the Board performed the Roll Call and a Quorum was present.

**B. Approval of the Minutes.**

A motion was made by James Roncaglione and seconded by Eric Anderson to accept the Minutes from the Board's meeting of July 25, 2007. The Minutes were accepted as written by a unanimous vote.

**C. Public Comment.**

None.

**D. Committee Reports.**

None.

**E. Report of the Secretary.**

**1. Licenses and Recovery Fund Reports.**

Currently licensed are 4 brokers, 236 dealers, 42 manufacturers and 750 salespersons in the program.

The cash balance in the Licensing Account is \$15,802.39. The cash balance in the Transaction Recovery Fund Account is \$994,980.45.

A motion was made by James Roncaglione and seconded by Eric Anderson to develop an educational program with some of the interest that's remaining in the VA Manufacturing Housing Transaction Recovery Fund. A decision was made by the board to appoint a committee to develop an educational program with some of the remaining interest. The committee will consist of William Moody, Eric Anderson, Ron Dunlap and the Agency Public Information Officer will be contacted. Chairman Moody called the question and the motion carried by unanimous vote.

**2. Proposed Legislative Amendments to the Code of Virginia.**

A motion was made by James Roncaglione to approve the draft of Proposed Legislative Amendments for the Code of Virginia to address a company going out of business and opening back up under a different name with the same officers. The motion was seconded by Eric Anderson. Chairman Moody called the question and the motion carried by unanimous vote.

**3. HUD's Dispute Resolution Program.**

A motion was made by James Roncaglione for the Board to support submitting the Certification of Compliance prior to February 8, 2007 to have the program approved and handled in Virginia. The motion was seconded by William Toombs. Chairman Moody called the question and the motion carried by unanimous vote.

**F. Unfinished Business.**

**1. WMJ Mobile Homes, LLC (John White).**

In August, Alan McMahan picked up the license from John White because Mr. White had not reimbursed the Transaction Recovery Fund for the amount that was paid out to Nelson P. Jackson, T/A Jackson Mobile Home Service. Mr. White questioned about reinstatement of his license and was informed that a license would not be issued until he paid the money back to the Transaction Recovery Fund with interest and appear before the Board in order for his license to be reinstated.

**Juanita Ashby – WMJ checks bounced.**

John White paid Ms. Ashby in full for his checks that bounced.

**2. Bertha E. Peppenger (Dinia Pizzino) v. Fleetwood Homes of Virginia and Crews Home Sales.**

Ms. Pizzino could not be at the meeting but produced an e-mail to be presented to the Board. Tom Satterwhite, Fleetwood Homes of Virginia, Inc., General Manager, indicated that Ms. Pizzino wants to have her home purchased back by Fleetwood. Mr. Satterwhite wants to resolve the issue with Ms. Pizzino but she will not allow Fleetwood to come into her home to resolve the issue. Mr. Satterwhite is willing to start repairs to Ms. Pizzino's home as stated in the Recommendation received from Mr. Nickell.

Ron Burlington, Fleetwood Homes of Virginia, Inc., Service Manager, stated that as of the Fact-Finding Conference on August 29, 2007, 176 calls were made to Ms. Pizzino, eight certified letters have been mailed, written correspondence mailed to other organizations, mold remediation teams have been forwarded, repair orders have been issued and servicemen shown up at her home but were told to stop working at three different occasions.

Josephine Crews, Crews Mobile Home Sales and Transport sent a service crew to Ms. Pizzino's home to repair the leak and cut open the belly board on the spot but Ms. Pizzino refused.

James Roncaglione made a motion to accept the Findings and Recommendations from the Fact-Finding Conference and for Fleetwood to send Ms. Pizzino a letter advising her of three dates to pick for work to be performed at her home. If Fleetwood attempts to do the work, and Ms. Pizzino does not allow it, the matter will be closed with no further action to be taken by the Board. After further discussion, a Final Order will be drafted which will list all the terms and conditions. The Final Order will be submitted to the Chairman for signature, and it will be entered upon signature of the Chairman and will not have to be brought back the full Board for review. The Final Order would explain to Ms. Pizzino, Fleetwood and Crews what are the conditions and what will have to be done. The motion was seconded by Eric Anderson. Chairman Moody called the question and the motion carried by unanimous vote.

**3. Larry and Phyllis Sergent v. Indies Signature Homes, Hackleburg, AL.**

After reviewing the estimates submitted by the owners, a motion was made by James Roncaglione to request Glenn Teasley, Glenn's Finer Homes to send his service people out to give an estimate for the work to be done. A report of the estimate will be discussed at the next Board meeting which is scheduled for December 6, 2007. The motion was seconded by William Toombs. Chairman Moody called the question and the motion carried by unanimous vote.

**4. Kenneth and Brenda Hillman v. Indies Signature Homes, Hackleburg, AL.**

After reviewing and discussing the complaint and contractor's estimates, a motion was made by Williams Toombs to award the Hillman's Lee Construction Company's estimate of \$4,993.44. The motion was seconded by James Roncaglione. Chairman Moody called the question and the motion carried by unanimous vote.

**5. Completed Agenda Items.**

- a. Care Free Home Sales, Chantilly, VA and Athens Homes, Athens, TX.**

Licensed was issued to the Manufacturer.

- b. Ms. Roberta Butler, County of Fairfax Department of Housing and Community Development.**

- c. License application – Keith Darrell Wyatt, Crews Mobile Homes.**

Licensed was issued.

**G. New Business.**

- 1. Bill Mack Mullins v. Dutch Housing, Inc. (Champion) & Clintwood Mobile Home Sales ( Closed)**

The manufacturer completed the investigation and determinations required under the SAA program. The home is out of warranty but the preliminary information was presented to the Board to let the Board decide if anything will be done under the warranty provisions. After discussing the owner's complaint and the file information, a motion was made by William Toombs that no action will be taken by the Board. The motion was seconded by James Roncaglione. Chairman Moody called the question and the motion carried by unanimous vote.

**H. Next Meeting Date and Location.**

The next meeting date and location of the Virginia Manufactured Housing Board is scheduled for December 6, 2007 at 10:00 a.m. in Richmond, Virginia.

**I. Adjournment.**

The Virginia Manufactured Housing Board Meeting adjourned at 12:45 p.m. on a motion made by James Roncaglione and seconded by Michael Nickell. The motion carried by a unanimous vote.